CISA
Cedars International School of Angola

CISA School Student Conduct Policy

Warning and Probation

CISA has a structured system to address student behavior and ensure accountability.

Below are the detailed conditions:

1. Warnings:
- First Warning: The school will issue a formal warning to the student, and parents/guardians will be notified.
- Subsequent Warnings: For every warning received, parents will be informed immediately.
- Three Warnings: Upon receiving three warnings, parents will be invited for an obligatory meeting with school who the school administration find suitable to discuss the student's behavior and formulate a corrective plan.

***Student may NOT be allowed to enter campus if parents fail to cooperate or attend a scheduled meeting.**

2. Parent Meetings:
Parent meetings are mandatory after every three (3) documented warnings issued to a student. These meetings are intended to ensure effective collaboration between the school and the family in addressing the student's behavior and supporting positive improvement.

During these meetings, parents or legal guardians are expected to participate as partners in the student's educational and behavioral development. The purpose of the meeting is **NOT** to challenge, investigate, or act as judges, legal representatives, or advocates against the school's disciplinary decisions. Such conduct undermines the professional trust between the family and the school and is inconsistent with the collaborative relationship expected within the CISA community.

Parents are expected to acknowledge the behavioral concerns presented by the school, work collaboratively with school staff, and actively contribute to developing and implementing appropriate corrective strategies to support the student's success.

After three (3) parent meetings (a total of nine (9) documented warnings), additional disciplinary measures, including probation, suspension, or other actions in accordance with the CISA Student Conduct Policy, may be implemented.

If parents or legal guardians consistently refuse to cooperate with the school's disciplinary procedures, reject constructive engagement, or demonstrate persistent complaints and a lack of trust in the school's professional decisions and educational authority, CISA may determine that the constructive partnership necessary to support the student's education has been seriously compromised. In such circumstances, the family may be classified as **NAP (Not Aligning with the CISA Academic Process)** in accordance with CISA's NAP Classification Policy, following the established warning and review procedures.

3. Probation Policy:
- Probation Period: After the ninth warning*****, the student will be placed on a "One-Week probation period".
- Behavior Monitoring: During probation, the student's behavior will be closely monitored.

4. Probation Violations:
- If the student receives any warning during the probation period, they will be suspended for two days.
- Upon returning from their suspension, students will remain under probation for the remainder for a period of 1 month (4 academic weeks).

5. Extended Probation Conditions:
- If the student receives another warning during the extended probation period, or fails to meet probation expectations, the student will be required to leave the school.

***Student may be placed under probation before their 9th disciplinary warning if deemed necessary.**

6. As a result of the conduct of the student or their family in their interactions with CISA, **NAP (Not Aligning with Process)** may be applied when the School Board considers it appropriate, based on the circumstances, documented evidence, and the provisions of CISA's NAP Classification Policy.